

**Trilateral Consortium on
Capacity Building in Community
Rehabilitation and Disability Studies (CCRDS)**



**IV INTERNATIONAL INSTITUTE 2005
JUNE 6-9, 2005
Tucson, Arizona
RESIDENCE LIFE INDIVIDUAL RESERVATION FORM**

Date: _____ Guest Name: _____ Male _____ Female _____

Address: _____ Phone Number: _____

Email Address: _____

Arrival Date: _____ Departure Date: _____

Accommodations Desired:

Single Room _____ \$28.00 a night Double Room _____ \$20.00 a night

Please make checks payable to **University of Arizona** at the following address: Attention: Bertha Corrales, University of Arizona, SERSP, P.O. Box 210069, Tucson, AZ 85721. For questions please contact Bertha@u.arizona.edu or (520) 621-5164.

Check-In:

Check-in time is between 2:00 p.m. and 10:00 p.m. Beds are made prior to guest arrival. Housekeeping staff will exchange sheets and towels **once** for group/guests in residence for four (4) or more consecutive nights. All common bathrooms and public areas will be cleaned on a regular basis.

Check-Out:

Check-out must be between 8:00 a.m. and 12:00 noon. Individuals must **officially** check-out with a Conference Services staff member when vacating a room. All keys must be returned to a Conference Services staff member. There is a \$50.00 charge for any room key and \$35.00 charge for any entrance key/card that is not returned.

Conditions:

University staff may enter any room for the purpose of maintaining health, safety, for reasonable maintenance inspections, for any repairs, or in any situation deemed to be an emergency.

Regulations:

Guests must comply with all University and Residence Life regulations while on University property. A copy of these regulations will be distributed at check-in.